



LEV CHECKLIST

LEV Serial No. _____

Location: _____

For Sales & Service Call - 01709 555501 or E-mail - sales@totalextraction.co.uk

The operator should check items at the suggested frequency, if OK ✓ or if a problem ✗ in the box, then initial the column.
Write details of problems, and how they have been resolved in the boxes at bottom the sheet.

Month: January Year: _____

WHERE APPLICABLE	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																
DAILY CHECK LIST - DATE																																																			
Airflow indicator effective if fitted																																																			
LEV on when process in use																																																			
Extraction close enough to source & fully capturing all the substance																																																			
No unusual noise/vibration/odours																																																			
No draughts affecting airflow																																																			
Filter shaker operating effectively																																																			
Waste collection not overfull																																																			
Area clean & tidy																																																			
Checked by Initials																																																			
WEEKLY CHECK LIST	Weekly check by:							Weekly check by:							Weekly check by:							Weekly check by:																													
Filter in good condition and access not obstructed																																																			
Flexible hose condition																																																			
Ducting & hood condition																																																			
Dampers operate freely																																																			
Visible electric cable condition																																																			
MONTHLY CHECKLIST	Monthly check by:																																																		
LEV Inspection label within date																																																			
Date filter changed																																																			

**General housekeeping:- All spillages must be immediately removed by vacuum. Sweeping, dusting or using an airline to clean is forbidden.
A regular cleaning routine must be operated.**

Record details of any problem reported verbally to management for action/advice. Enter date, problem, name of person reporting problem, name of person reported to:-

Date	Details	Reported
		By:
		To:

THIS IS NOT A LEGALLY BINDING DOCUMENT. HOWEVER IT IS A MINIMUM RECOMMENDED TES CHECKLIST.